

BOARD MEETING NOTICE AND AGENDA

CULVER CITY UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education to
“Conduct the District’s Business in Public”
CLOSED SESSION – 6:00 p.m.
OPEN SESSION – 7:00 p.m.

City Hall, Mike Balkman Chambers
9770 Culver Boulevard, Culver City, CA 90232

October 23, 2012

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under “Public Recognition.” In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent’s Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Karlo Silbiger, President
Katherine Paspalis, Esq. Vice President
Patricia Siever, Professor, Clerk
Laura Chardiet, Member
Nancy Goldberg, Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

3.1 Conference with Labor Negotiator (Pursuant to GC §54957.6)
Agency Designated Representatives: Leslie Lockhart, Assistant
Superintendent of Human Resources; Ajay Mohindra , Consultant
Business Services
Employee Organizations: Culver City Federation of Teachers (CCFT) and
Association of Classified Employees (ACE)

- 3.2 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54947)
- 3.3 Public Employee Appointment
Title: Assistant Superintendent of Business Services
- 3.4 Public Appointment/Employment (Pursuant to GC §54947)
Certificated Personnel Services Report No. 6
Classified Personnel Services Report No. 6

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

- 5.1 Roll Call – Board of Trustees
Karlo Silbiger, President
Katherine Paspalis, Esq., Vice President
Patricia Siever, Professor, Clerk
Laura Chardiet, Member
Nancy Goldberg, Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING**

- 7.1 Williams Textbook Sufficiency
- 7.2 California Department of Education General Waiver Request for Culver Park High School Site Council Reduced Number and Composition

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.

Motion by _____ Seconded by _____

Vote _____

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting – October 9, 2012
- 9.2 Approval is Recommended for Purchase Orders and Warrants
- 9.3 Approval is Recommended for Acceptance of Gifts - Donations

- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 6
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 6
- 9.6 Approval is Recommended for the CCHS Girls' Basketball Team to Participate in the Varsity Tournament in Phoenix, Arizona, December 19-22, 2012

10. AWARDS, RECOGNITIONS AND PRESENTATIONS

- 10.1 Rotary Club of Culver City Presentation
- 10.2 Student Assessment Results Presentation

11. PUBLIC RECOGNITION

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Student Representatives' Reports
- 11.4 Members of the Audience
- 11.5 Members of the Board of Education

12. INFORMATION ITEMS

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 11.1 First Reading of Revised Board Bylaw 9121, President

13. RECESS (10 Minutes)

14. ACTION ITEMS

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 Superintendent's Items

14.1a Receipt of Charter Petition from Innovatory School for Professional Youth (ISPY)

Motion by _____ Seconded by _____ Vote _____

14.1b Approval is Recommended for the Employment Agreement for the Position of Assistant Superintendent of Business Services

Motion by _____ Seconded by _____ Vote _____

14.2 Education Services Items

14.2a Approval is Recommended for Resolution #8 Regarding Sufficiency of Instructional Materials

Motion by _____ Seconded by _____ Vote _____

14.2b Approval is Recommended for the Certification for Instructional Materials Funding Realignment Program (IMFRP)

Motion by _____ Seconded by _____ Vote _____

14.2c Approval is Recommended for Instructional Materials Funding Realignment Program (IMFRP) Certification of Provision of Standards-Aligned Instructional Materials

Motion by _____ Seconded by _____ Vote _____

14.2d Approval is Recommended for the California Department of Education General Waiver Request for Culver Park High School Site Council Reduced Number and Composition

Motion by _____ Seconded by _____ Vote _____

14.2e Approval is Recommended for New Course at Culver City High School: Link Crew Leadership

Motion by _____ Seconded by _____ Vote _____

14.2f Approval is Recommended for Textbook Adoption for Culver City High School ROP Robotics

Motion by _____ Seconded by _____ Vote _____

14.3 Business Items

14.3a Approval is Recommended for the Certification of Signatures for Warrants, Orders for Salary Payment, Notices of Employment and Related Documents

Motion by _____ Seconded by _____ Vote _____

14.4 Personnel Items

14.4a Second Reading and Approval of Revised Board Policy 4119.41, Employees with Infectious Disease

Motion by _____ Seconded by _____ Vote _____

15. BOARD BUSINESS - None

16. ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

November 13 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place
December 11 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

**BOARD REPORT
PUBLIC HEARING**

10/23/12

7.1

7.1 Williams Textbook Sufficiency

The Board of Education will receive public input regarding Williams Textbook Sufficiency.

The Williams Legislation for Instructional Materials can be found in SB 550 (Chapter 900/Statutes 2004) and Education Code section 60119.

All districts are required to hold a public hearing to determine textbook and instructional materials sufficiency for students in all schools. The hearing is to be held on or before the eighth week of school. As part of the hearing, the governing board shall determine whether each pupil has sufficient textbooks or instructional materials in the following areas:

- Reading/language arts, mathematics, science, and history/social science.
- Foreign language and health courses.
- Science laboratory equipment for science lab courses for grades 9-12, as appropriate.

“Sufficient” textbooks or instructional materials, or both, means that each pupil, including English Learners, has a textbook or instructional materials, or both, to use in class and take home.

**BOARD REPORT
PUBLIC HEARING**

10/23/12

7.2

7.2 California Department of Education General Waiver Request for Culver Park High School Site Council Reduced Number and Composition

The Board of Education will receive public input regarding a CDE Waiver Request for Culver Park High School Site Council Reduced Number and Composition.

California Education Code 52852 requires that the minimum number of representatives on the School Site Council is 10 people comprised of 3 teachers, 1 classified employee, 1 principal, and 5 community members. Due to the enrollment and staffing of Culver Park High School, it is not feasible to have a team of this size.

California Education Code 52852 also requires that at the secondary level the council shall be constituted to ensure parity between (a) the principal, classroom teachers and other school personnel; and (b) equal numbers of parents, or other community members selected by parents, and pupils. At both the elementary and secondary levels, classroom teachers shall comprise the majority of persons represented under category (a.)

This waiver will reduce the number of teachers and community members required for the council to allow for 1 teacher, 1 classified employee, 1 principal, and 3 community members. This will keep parity between the number of staff members and community members.

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>October 9, 2012</u>
Place:	<u>District Administration Office</u>	Time:	<u>6:00 p.m. – Public Meeting</u>
	<u>4034 Irving Place</u>		<u>6:01 p.m. – Closed Session</u>
	<u>Culver City 90232</u>		<u>7:00 p.m. – Public Meeting</u>

Board Members Present

Karlo Silbiger, President
Katherine Paspalis, Esq., Vice President
Patricia Siever, Professor, Clerk
Laura Chardiet, Member
Nancy Goldberg, Member

Staff Members Present

David LaRose, Superintendent
Eileen Carroll
Leslie Lockhart

Call to Order

Board President Mr. Silbiger called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:05 p.m. with all Board members in attendance. Debbie Hamme led the Pledge of Allegiance.

Report from Closed Session

Mr. Silbiger reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

8. Adoption of Agenda

It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board adopt the September 26, 2012 agenda as presented. The motion was unanimously approved.

9. Consent Agenda

Mr. Silbiger called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. No items were withdrawn for comment. It was moved by Ms. Siever and seconded by Ms. Chardiet to approve Consent Agenda Items 9.1 through 9.7 as presented. The motion was unanimously approved.

- 9.1 Minutes of Regular Meeting – September 26, 2012
- 9.2 Purchase Orders
- 9.3 Acceptance of Gifts – Donations
- 9.4 Certificated Personnel Reports No. 5
- 9.5 Classified Personnel Reports No. 5
- 9.6 Denise Greenberg, CCHS Teacher, to Attend and Present at the National Council of Teachers of English Annual Convention in Las Vegas, Nevada, November 17-18, 2012

10. Awards, Recognitions and Presentations – None

11. Public Recognition

11.1 Superintendent's Report

Mr. LaRose began his report by thanking Ms. Paspalis for assisting with the Construction Manager interviews and Ms. Siever and Mr. Silbiger for assisting with the Assistant Superintendent of Business Services interviews. Mr. LaRose reported on his attendance at the High School Back to School night and stated there was a great turn-out. He commended the student Board member on her sales of the spirit wear at the event. He spoke about his walk-thru at Robert Frost Auditorium with Mike Korgan to access the facility for the feasibility study. Mr. LaRose updated the Board on his meeting with Patricia Siever and actor Tim Robbins. They had a great discussion on expanding the arts through the elementary schools with The Actors Gang. He also said he attended a powerful and dynamic meeting with the Front and Center Group.

11.2 Assistant Superintendents' Reports

Ms. Carroll reported that the long-term Ell students were still struggling so that sub-group has been a main focus for the Educational Services Department. She also reported on the Project Stellar Grant and stated that teachers will be attending a workshop in relation to this grant. The K-5 staff will be attending many professional development workshops. The District is keeping our teachers on the cutting edge.

Ms. Lockhart reported that fourteen new teachers have been hired and they are doing great. They are proving to be a wonderful addition to the District. She also reported that the Human Resources Department has re-started their Zumba Classes for District employees. Promoting good health and welfare is important to their department.

11.3 Student Representatives' Reports**Middle School Student Representative**

There is no Culver City Middle School Student Representative at this time.

Culver Park Student Representative

There is no Culver Park High School Student Representative at this time.

Culver City High School Student Representative/Student Board Member

Lena Kettering, Student Board Member, reported on activities at Culver City High School, including the success of Back to School. She stated that spirit wear had good sales because if you bought a top the pants were free. Miss Kettering reported that many of the school's clubs were visible. She commended the Administrators and said they did a great job. She reported on the First House of Representative meeting and said it went well and they are trying to get more representation from the classrooms. Miss Kettering stated that she asked the students about what topics they would want her to mention to the Board and she said the main concerns were that there were not enough water fountains and they need cleaner bathrooms. They also need mirrors in the boy's bathroom. She also announced that it is Disabilities Month at the high school.

11.4 Members of the Audience

Members of the audience spoke about:

- Dylan Farris thanked the community partners, and staff for all of their hard work. He also stated that there was a need to change the crash pads in the gym and the tennis courts which needed a large amount of funding. The project was done and Mr. Farris wanted to thank the Boosters, the Class of 1961, the Physical Education Department and Ajay Mohindra for their contributions.
- Jessica Jacobs from Innovatory School for Professional Youth came to address the Board and let them know that the charter has addressed their concerns in their new Petitions which she provided a copy to Mr. LaRose.
- Jerry Chabola suggested that the outdoor water fountains could have filters or full length water fountains. He stated that about 4 or 5 years ago there was going to be a water line ran through to Room 16 for the cleaning of paint brushes, and other art supplies, but it never happened. He thought that might be an option to deal with the water fountain issue.

11.5 Members of the Board

Board Members spoke about:

- Ms. Goldberg who has been a long-time proponent of cleaner and more accessible water fountains stated that she went to Mr. Korgan and he showed her where all of the water fountains at the high school were located. She provided suggestions on how to possibly rectify the water issue. Ms. Goldberg stated that she attended the dedication of the Rainbow at Sony Studios which was beautiful and adds to the aesthetics of Culver City. She reported on her attendance at the high school Back to School Night. She also stated that she had an interview with Veronica Montes, Principal at Culver Park, and that Ms. Montes was great and very welcoming. Ms. Goldberg also attended a Green 5 Assembly and stated that she will be attending a Linked Learning Alliance meeting.
- Ms. Chardiet stated that she had the honor of campaigning with Ms. Goldberg and that while campaigning she heard a lot about the water fountains. Ms. Chardiet wanted to thank everyone who

helped with the phone back for the All for 1 Campaign. She stated that Back to School Night at the middle school was great and two of the teachers had mentioned how great the professional development was. Ms. Chardiet congratulated Ms. Carroll on her success with the professional development workshops. Ms. Chardiet also thanked all of the parents that put together the Prop 38 rally.

- Ms. Siever commended the Education Foundation for funding they provided to El Marino for the Successmaker program, and Linwood Howe for their Mathletes program. She reported on her attendance at the Green 5 assembly at Farragut elementary and she shared a few of the facts that she learned at the assembly. She commented that Back to School Night at the middle school was great, and the Robotics Team was beyond great! Ms. Siever reported that on October 22nd the Sister City will be hosting the mayor from our Sister City in Japan here in Culver City. She commented that she and Tim Robbins met with Superintendent LaRose and they spoke about collaborations with the District.
- Ms. Paspalis reported on her attendance at the Rainbow sculpture dedication at Sony Studios and her attendance at the Back to School night at the middle school, which she thought was great. Ms. Paspalis stated that she also took part in the Construction Manager interviews, and attended the Linwood Howe International Walk to School Day event.
- Mr. Silbiger reported on his attendance at the middle school Back to School Night and it was great to see the level of involvement. He attended the previous night's Council Meeting where they discussed fracking. Mr. Silbiger stated that the Council voted against having a committee on fracking and he was shocked. He reported that the Council voted to have a Public Finance Committee to oversee funds received from a possible new City tax. They also voted to have a community member on the committee and not a Board Member. Mr. Silbiger announced that on October 22nd you can meet the Mayor of Japan at the Grand Casino Bakery. He asked for clarification from Mr. LaRose on the resubmission of a Petition from a charter school.

12. Information Items

12.1 First Reading of Revised Board Policy 4119.41, Employees with Infectious Diseases

Board members discussed small edits. Ms. Siever requested that on page A, first paragraph to change the word "desires" on the first line to "shall promote." Also changing "may" in the second to last paragraph to "shall." Ms. Chardiet added on page B the word "to" on the second to last line in paragraph one. Ms. Chardiet also asked who the local health officer is as stated in the first sentence. Ms. Carroll stated that it was the Department of Health Services. Ms. Siever asked what was meant by "observe universal precautions." Ms. Paspalis gave examples of what standard precautions might be. Further discussion ensued. Mr. Silbiger suggested referencing the CDC. The Board Policy will be brought back for a second reading.

13. Recess

The Board agreed to bypass recess.

14. Action Items

14.1 Superintendent's Items - None

14.2 Education Services Items

14.2a Approval is Recommended for the Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Uniform Complaints

It was moved by Ms. Siever and seconded by Ms. Chardiet that the Board approve the Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Uniform Complaints as presented. The motion was unanimously approved.

14.3 Business Services Items**14.3a Approval is Recommended for the Notice of Completion – Emergency Resolution #6/2012-2013 Relocatables at Culver Park High School – M.B. Herzog Electric, Inc.**

It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board approve the Notice of Completion – Emergency Resolution #6/2012-2013 Relocatables at Culver Park High School – M.B. Herzog Electric, Inc. as presented. The motion was unanimously approved.

14.3b Approval is Recommended for the Notice of Completion – Emergency Resolution #6/2012-2013 Relocatables at Culver Park High School – Merco Co., Inc. Plumbing and Heating

It was moved by Ms. Paspalis and seconded by Ms. Goldberg that the Board approve the Notice of Completion – Emergency Resolution #6/2012-2013 Relocatables at Culver Park High School – Merco Co., Inc. Plumbing and Heating as presented. The motion was unanimously approved.

14.3c Authorization for Staff to Enter Into Contract Negotiations with Selected Construction Management Firm

Mr. LaRose provided the Board with information on the construction management firm, Balfour Beatty, and what he found important that the company represented. Ms. Paspalis commented that they were able to respond really well to all of her questions during the interviews. The team members from Balfour Beatty were present and introduced themselves to Board. They thanked the Board for opportunity to work with the District. Mr. Silbiger stated that it was brought to his attention that Robert Frost was not in the staff report. Mr. LaRose and Ms. Paspalis confirmed that Robert Frost was not included in the original RFP. Mr. Silbiger asked for support from his colleagues to ask Balfour Beatty to include Robert Frost in the negotiations. Further discussion ensued. Ms. Paspalis agreed that it might be a good idea to see what the amounts might be. Ms. Siever agreed. The Board had a consensus. It was moved by Ms. Paspalis and seconded by Ms. Goldberg that Staff Enter into Contract Negotiations with the Selected Construction Management Firm, Balfour Beatty, as presented. The motion was unanimously approved.

14.4 Personnel Items**14.4a Approval is Recommended for Resolution #7-2012/2013 (HR), Regarding Layoff of Classified Vacant Position**

It was moved by Ms. Chardiet and seconded by Ms. Siever that the Board approve Resolution #7-2012/2013 (HR), Regarding Layoff of Classified Vacant Position as presented. The motion was unanimously approved.

15. Board Business**15.1 Discussion Regarding Board/District Committees**

Mr. Silbiger thought it was time to take a look at what the committees in the District are and follow up on their terms, their rules, and make-up. Ms. Goldberg asked how the committees are formed. Ms. Siever stated that there are Board committees and Superintendent committees. Further discussion ensued. Dr. Henderson stated that he has experience in assisting to form a budget committee, and that in the college setting all of the stakeholders reported to the Chancellor. He suggested that CBAC report to the Superintendent. The committees will be looked at further at a later time.

Before adjourning Ms. Paspalis wished her father a Happy 78th Birthday.

Adjournment

There being no further business, it was moved by Ms. Paspalis, seconded by Ms. Siever and unanimously approved to adjourn the meeting. Board President Mr. Silbiger adjourned the meeting at 8:15 p.m.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

9.2 PURCHASE ORDERS AND WARRANTS

The attached purchase order list and warrants report are submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from September 29, 2012 through October 13, 2012 is \$1,079,412.73. Warrants issued for the period September 15, 2012 through October 11, 2012 total \$10,046,875.15. This includes \$6,418,251.00 in commercial warrants, and \$3,628,624.15 in payroll warrants.

BUDGET NUMBER LEGEND FOR FUNDS

- 01.0 general fund
- 01.7 tri-city selva fund
- 11.0 adult education fund
- 12.0 child development fund
- 13.0 cafeteria fund
- 14.0 deferred maintenance fund
- 21.0 building fund
- 25.0 capital facilities fund
- 40.0 redevelopment
- 76.0 warrant pass-through fund
- 96.0 general fixed asset account

RECOMMENDED MOTION: That purchase orders from September 29, 2012 through October 13, 2012 in the amount of \$1,079,412.73 and warrants for September 15, 2012 through October 11, 2012 in the amount of \$10,046,875.15 be ratified by the Board of Education.

Moved by:

Seconded by:

Vote:

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

Page No. **1**
Run Date: **10/13/2012**
Run Time: **02:47:57AM**
FY: **12-13**
WEEKLY

Report ID: **LAPO009C**
District: **64444**
Purchase Orders/Buyouts To The Board for Ratification From : **9/29/2012 To 10/13/2012**
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Change	
															Distrib	Amount PO Amt
10/01/12	59081	A		10/01/2012	REDWOOD PRESS	OFFICE SUPPLIES	Fiscal Services	01.0	00000.0	00000	73000	4350	0005010	12-13		17.48
							Culver City Middle School	01.0	00000.0	00000	27000	4350	3010001	12-13		37.32
							La Ballona Elementary	01.0	00000.0	00000	27000	4350	2060000	12-13		17.50
							Superintendent's Office	01.0	00000.0	00000	71000	4350	0001000	12-13		17.50
							Culver City High School	01.0	65200.0	57700	21000	4350	4010000	12-13		17.50
							Linwood Howe Elementary	01.0	00000.0	00000	27000	4350	2020000	12-13		17.50
							Purchasing	01.0	00000.0	00000	73000	4350	0005030	12-13		17.50
							Office of Child Development	12.0	50253.0	85000	27000	4350	0000002	12-13		17.50
							Adult School	11.0	06390.0	41100	27000	4350	0000010	12-13		55.98
							Human Resources	01.0	00000.0	00000	74000	4350	0003000	12-13		17.50
							59081	REDWOOD PRESS								233.28
10/02/12	59356M	A		10/02/2012	WEST COAST ARBORISTS, INC.	BUILDING MAINTENANCE	Undistributed MOT	40.0	00000.0	00000	85010	6100	0000000	12-13		12,600.00
							59356M	WEST COAST ARBORISTS, INC.								12,600.00
10/01/12	59357M	A		10/01/2012	CARPET USA	BUILDING MAINTENANCE	Culver City High School	01.0	96352.0	00000	00000	6255	4010000	12-13		1,960.00
							59357M	CARPET USA								1,960.00
10/01/12	59371M	A		10/01/2012	SANTA MONICA FENCE CO	REPAIRS - OTHER	Maintenance	01.0	81500.0	00000	81100	5630	0005040	12-13		654.00
							59371M	SANTA MONICA FENCE CO								654.00
10/01/12	59372M	A		10/01/2012	C. JUAREZ, INC.	REPAIRS - OTHER	Maintenance	01.0	81500.0	00000	81100	5630	0005040	12-13		250.00
							59372M	C. JUAREZ, INC.								250.00
10/02/12	59373M	A		10/02/2012	CARPET USA	CARPETS	Culver Park High School	40.0	00000.0	00000	85000	6255	5010000	12-13		5,230.00

Stat: P=Pending, A=Active, C=Completed, X=Canceled * Prior Year Payments

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

Page No. **3**
Run Date: **10/13/2012**
Run Time: **02:47:57AM**
FY: **12-13**
WEEKLY

Report ID: **LAPO09C**
District: **64444**
Purchase Orders/Buyouts To The Board for Ratification From : **9/29/2012** To **10/13/2012**
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
10/02/12	59923	A	10/02/2012	10/02/2012	ECOLAB EQUIPMENT CARE	FOOD SERVICES SUPP/EQUIP	Undistributed FS	13.0	53100.0	00000	37000	4390	00000000	12-13	372.82	233.02
10/02/2012					ECOLAB EQUIPMENT CARE		59923								372.82	
10/02/12	59933	A	10/02/2012	10/02/2012	FREESTYLE SALES CO	INSTRUCTIONAL SUPPLIES	Culver City High School	01.0	00000.0	16001	10000	4310	4010000	12-13	313.50	313.50
10/02/2012					FREESTYLE SALES CO		59933								313.50	
10/08/12	59936	A	10/08/2012	10/08/2012	AVC OFFICE AUTOMATION	MAINTENANCE AGREEMENTS	Independent School	01.0	07395.0	32000	27000	5630	0000620	12-13	448.98	448.98
10/08/2012					AVC OFFICE AUTOMATION		59936								448.98	
10/01/12	59937	A	10/08/2012	10/08/2012	HILLYARD	JANITORIAL SUPP/EQUIP	Custodians	01.0	00000.0	00000	82002	4370	0005042	12-13	4,000.00	4,000.00
10/01/2012					HILLYARD		59937								4,000.00	
10/02/12	59938	C	10/02/2012	10/02/2012	LACOE	CONFERENCE AND TRAVEL	Culver City High School	01.0	42010.0	11100	10000	5220	4010000	12-13	1,200.00	1,200.00
10/02/2012					LACOE		59938								1,200.00	
10/02/12	59939	A	10/02/2012	10/02/2012	LAKESHORE LEARNING	INSTRUCTIONAL SUPPLIES	El Rincon Elementary	01.0	73950.0	11100	10000	4310	2040000	12-13	416.10	416.10
10/02/2012					LAKESHORE LEARNING		59939								416.10	
10/04/12	59940	A	10/04/2012	10/04/2012	COUNTY OF LOS ANGELES	CONTRACT SERVICES RENDERED	Special Education	01.0	33270.0	57500	11100	5880	0004040	12-13	232,865.77	232,865.77
10/04/2012					COUNTY OF LOS ANGELES		59940								232,865.78	
10/02/12	59941	C	10/02/2012	10/02/2012	LAW OFFICES OF GIORGIANNA	CONTRACTED SERVICES	Special Education	01.0	33100.0	57500	39000	5890	0004040	12-13	4,000.00	4,000.00
10/02/2012					LAW OFFICES OF GIORGIANNA		59941								4,000.00	
															465,731.55	

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Board List Purchase Order Report
CULVER CITY UNIFIED SD

Page No. **4**
 Run Date: **10/13/2012**
 Run Time: **02:47:57AM**
 FY: **12-13**
WEEKLY

Report ID: **LAPO009C**
 District: **64444**
 Purchase Orders/Buyouts To The Board for Ratification From : **9/29/2012** To **10/13/2012**
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Schl/Loc	BP	Distrib	Amount	PO Amt
10/02/12	59942	C		10/02/2012	CALIFORNIA LEAGUE OF SCHOOLS	MEMBERSHIPS	Culver City Middle School	01.0	07395.0	00000	27000	5310	3010000	12-13		295.00	
							59942									295.00	
																	4,000.00
10/04/12	59943	A		10/04/2012	PEARSON ASSESSMENT	TEST/TEST MATERIALS	Undistributed SELPA	01.7	65000.0	50010	22000	4410	0000000	12-13		2,441.66	
							59943									2,441.66	
																	2,441.66
10/02/12	59944	A		10/02/2012	TROXELL COMMUNICATIONS	COMPUTER SUPP/EQUIP	Farragut Elementary	01.0	00000.0	16006	10000	4410	2050000	12-13		1,013.56	
							59944									1,013.56	
																	1,013.56
10/02/12	59945	C		10/02/2012	ANTHONY & JOYCE D'ALESSANDRO	CONTRACTED SERVICES	Special Education	01.0	33100.0	57500	39000	5890	0004040	12-13		1,000.00	
							59945									1,000.00	
																	1,000.00
10/02/12	59946	A		10/02/2012	CDW-G	COMPUTER SUPP/EQUIP	Special Education	01.0	33100.0	50010	27000	4410	0004040	12-13		239.15	
							59946									239.15	
																	239.15
10/02/12	59947	A		10/02/2012	WIZARD SPORTS EQUIPMENT INC.	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	12-13		417.38	
							59947									417.38	
																	417.38
10/04/12	59948	A		10/04/2012	YASAMAN DIANAT	OFFICE SUPPLIES	Special Education	01.0	33100.0	50010	27000	4350	0004040	12-13		141.42	
							59948									141.42	
																	141.42
10/01/12	59949	C		10/01/2012	TRANG V. NGUYEN, O.D., F.A.A.O.	CONTRACTED SERVICES	Special Education	01.0	65000.0	57700	31500	5890	0004040	12-13		825.00	
							59949									825.00	
																	825.00
10/01/12	59950	A		10/01/2012	M.I.N.D. RESEARCH INSTITUTE	INSTRUCTIONAL SUPPLIES	EI Marino Language	01.0	07395.0	11100	10000	4310	2030000	12-13		3,499.00	
																3,499.00	
																	3,499.00

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Board List Purchase Order Report
CULVER CITY UNIFIED SD

Page No. **5**
 Run Date: **10/13/2012**
 Run Time: **02:47:57AM**
 FY: **12-13**
WEEKLY

Report ID: **LAPO009C**
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 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

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10/01/2012							59950	M.I.N.D. RESEARCH INSTITUTE							3,499.00		
10/02/12	59951	A		10/02/2012	CLAREMONT USD - BTSA CLUSTER 4	OFFICE SUPPLIES	Special Projects	01.0	07392.0	00000	21000	4350	0004030	12-13	144.00		
10/02/2012							59951	CLAREMONT USD - BTSA CLUSTER 4							144.00		
10/04/12	59952	C		10/04/2012	CAMBIUM LEARNING GROUP	CONTRACTED SERVICES	Special Projects	01.0	40350.0	00000	21400	5810	0004030	12-13	1,500.00		
10/04/2012							59952	CAMBIUM LEARNING GROUP							1,500.00		
10/09/12	59955	A		10/09/2012	UPS FREIGHT	FREIGHT SERVICES	Undistributed PS	13.0	53100.0	00000	37000	4350	0000000	12-13	30.00		
10/09/2012							59955	UPS FREIGHT							30.00		
10/05/12	59956	A		10/05/2012	WATERHOG FLOOR MATS	OFFICE SUPPLIES	Culver City High School	01.0	91400.0	00000	27000	4350	4010000	12-13	1,272.38		
10/05/2012							59956	WATERHOG FLOOR MATS							1,272.38		
10/04/12	59957	A		10/04/2012	APPLE INC.	COMPUTER SUPP/EQUIP	Culver City High School	01.0	00000.0	16001	27000	4410	4010000	12-13	1,834.49		
10/04/2012							59957	APPLE INC.							1,834.49		
10/04/12	59958	A		10/04/2012	THE OFFICE CONNECTION	OFFICE SUPPLIES	Culver City Middle School	01.0	07395.0	00000	27000	4350	3010001	12-13	326.24		
10/04/2012							59958	THE OFFICE CONNECTION							326.24		
10/04/12	59959	A		10/04/2012	DELL COMPUTER CORP.	COMPUTER SUPP/EQUIP	Undistributed SELPA	01.7	65000.0	50010	22000	4410	0000000	12-13	896.10		
10/04/2012							59959	DELL COMPUTER CORP.							896.10		
10/08/12	59960	A		10/08/2012	CDW-G	OFFICE SUPPLIES	El Rincon Elementary	01.0	00000.0	11100	10000	4350	2040000	12-13	227.05		
10/08/2012							59960	CDW-G							227.05		
10/08/12	59961	A		10/08/2012	AMAZON.COM	INSTRUCTIONAL SUPPLIES	Undistributed SELPA	01.7	33270.0	50010	31400	4310	0000000	12-13	189.66		
10/08/2012															189.66		

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Board List Purchase Order Report
CULVER CITY UNIFIED SD

Report ID: LAPO009C
 District: 64444
 Purchase Orders/Buyouts To The Board for Ratification From : 9/29/2012 To 10/13/2012
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Page No. 6
 Run Date: 10/13/2012
 Run Time: 02:47:57AM
 FY: 12-13
WEEKLY

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prfj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
10/08/12	59962	A	10/08/2012	10/08/2012	PATTERSON MEDICAL	INSTRUCTIONAL SUPPLIES	59961 Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	12-13		1,152.01	189.66
10/08/2012							59962 PATTERSON MEDICAL									1,152.01	
10/09/12	59964	A	10/09/2012	10/09/2012	PEARSON CLINICAL ASSESSMENTS	TEST/TEST MATERIALS	59964 Special Education	01.0	33100.0	50010	31600	4312	0004040	12-13		153.29	
10/09/2012							59964 PEARSON CLINICAL ASSESSMENTS									153.29	
10/08/12	59965	A	10/08/2012	10/08/2012	MAYER-JOHNSON LLC	INSTRUCTIONAL SUPPLIES	59965 Special Education	01.0	33100.0	57700	11100	4310	0004040	12-13		331.41	
10/08/2012							59965 MAYER-JOHNSON LLC									331.41	
10/08/12	59966	C	10/08/2012	10/08/2012	KATHERINE PETERS	CONTRACT SERVICES RENDERED	59966 Special Education	01.0	33100.0	57500	39000	5890	0004040	12-13		960.55	
10/08/2012							59966 KATHERINE PETERS									960.55	
10/08/12	59967	A	10/08/2012	10/08/2012	HILLYARD	JANITORIAL SUPP/EQUIP	59967 Office of Child Development	12.0	50253.0	85000	81000	4370	0000002	12-13		170.55	
10/08/2012							59967 HILLYARD									170.55	
10/08/12	59968	C	10/08/2012	10/08/2012	THE LATINO FAMILY LITERACY PROJECT	CONFERENCE AND TRAVEL	59968 Special Projects	01.0	42010.0	00000	27000	5220	0004030	12-13		200.00	
10/08/2012							59968 THE LATINO FAMILY LITERACY PROJECT									200.00	
10/08/12	59969	A	10/08/2012	10/08/2012	AMAZON.COM	INSTRUCTIONAL SUPPLIES	59969 Undistributed SELPA	01.7	33270.0	50010	31400	4310	0000000	12-13		349.72	
10/08/2012							59969 AMAZON.COM									349.72	
10/08/12	59970	A	10/08/2012	10/08/2012	FOLLETT EDUCATIONAL	BOOKS	59970 Undistributed SIMC	01.0	07156.0	11100	10000	4110	0000000	12-13		7,057.28	
10/08/2012							59970 FOLLETT EDUCATIONAL SERVICES									7,057.28	
10/08/12	59971	A	10/08/2012	10/08/2012	YESACCESSIBLE	INSTRUCTIONAL SUPPLIES	59971 Undistributed SELPA	01.7	65000.0	57630	11950	4310	0000000	12-13		163.13	
10/08/2012							59971 YESACCESSIBLE									163.13	

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Board List Purchase Order Report
 CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
10/08/12	59972	A		10/08/2012	JAMES PUBLISHING	INSTRUCTIONAL SUPPLIES	Undistributed SELPA	01.7	33270.0	50010	31400	4310	0000000	12-13	296.00	
10/08/2012					JAMES PUBLISHING		59972								296.00	
10/09/12	59973	A		10/09/2012	BIG LOTS	OFFICE SUPPLIES	Human Resources	01.0	00000.0	00000	74000	4350	0003000	12-13	163.13	
10/09/2012					BIG LOTS		59973								163.13	
10/08/12	59974	A		10/08/2012	FOLLETT SOFTWARE COMPANY	SOFTWARE	Undistributed SIMC	01.0	00000.0	00000	24200	4340	0000000	12-13	2,950.00	
10/08/2012					FOLLETT SOFTWARE COMPANY		59974								2,950.00	
10/09/12	59975	A		10/09/2012	AMAZON.COM	INSTRUCTIONAL SUPPLIES	Undistributed SELPA	01.7	33270.0	50010	31400	4310	0000000	12-13	416.67	
10/09/2012					AMAZON.COM		59975								416.67	
10/11/12	59977	A		10/11/2012	LAKESHORE LEARNING	OFFICE SUPPLIES	La Ballona Elementary	01.0	91400.0	11100	10000	4310	2060000	12-13	118.07	
10/11/2012					LAKESHORE LEARNING MATERIALS		59977								118.07	
10/10/12	59978	A		10/10/2012	REDWOOD PRESS	OFFICE SUPPLIES	Undistributed SELPA	01.7	65000.0	57630	11950	4350	0000000	12-13	387.16	
10/10/2012					REDWOOD PRESS		59978								387.16	
10/10/12	59979	A		10/10/2012	ECHO PARENTING & EDUCATION	CONTRACTED SERVICES	Undistributed SELPA	01.7	65120.0	50010	31140	5810	0000000	12-13	3,000.00	
10/10/2012					ECHO PARENTING & EDUCATION		59979								3,000.00	
10/12/12	59981	A		10/12/2012	NASCO MODESTO	INSTRUCTIONAL SUPPLIES	Culver Park High School	01.0	00000.0	32000	10000	4310	5010000	12-13	821.47	
10/12/2012					NASCO MODESTO		59981								821.47	
10/11/12	59982	A		10/11/2012	CULVER-NEWLIN INCORPORATED	OFFICE SUPPLIES	Adult School	11.0	06390.0	41100	27000	4350	0000010	12-13	2,077.02	

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Board List Purchase Order Report
 CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Ord#	Date	Change	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Schl/Loc	BP	Amount	PO Amt
10/11/12	59982					CULVER-NEWLIN INCORPORATED	10/11/2012	59982	01.0	07395.0	00000	27000	4400	4010000	12-13	2,077.02	
10/11/12	59983	A		10/11/2012	CDW-G		COMPUTER SUPP/EQUIP	Culver City High School	01.0	07395.0	00000	27000	4400	4010000	12-13	2,637.13	
10/11/2012							10/11/2012	59983	CDW-G							2,637.13	
10/11/12	59984	A		10/11/2012	CDW-G		COMPUTER SUPP/EQUIP	Culver City High School	01.0	07395.0	00000	27000	4400	4010000	12-13	1,350.02	
10/11/2012							10/11/2012	59984	CDW-G							1,350.02	
10/11/12	59985	A		10/11/2012	DELL COMPUTER CORP.		COMPUTER SUPP/EQUIP	Culver City High School	01.0	07395.0	00000	27000	4410	4010000	12-13	4,359.03	
10/11/2012							10/11/2012	59985	DELL COMPUTER CORP.							4,359.03	
10/11/12	59986	A		10/11/2012	CDW-G		COMPUTER SUPP/EQUIP	Culver City High School	01.0	07395.0	00000	27000	4400	4010000	12-13	243.79	
10/11/2012							10/11/2012	59986	CDW-G							243.79	
10/11/12	59987	A		10/11/2012	D & D SECURITY RESOURCES, INC.		SECURITY SUPP/EQUIP/SYSTEM	Culver City High School	01.0	07395.0	00000	27000	4400	4010000	12-13	251.56	
10/11/2012							10/11/2012	59987	D & D SECURITY RESOURCES, INC.							251.56	
10/11/12	59988	A		10/11/2012	HIGHSMITH INC.		COMPUTER SUPP/EQUIP	Culver City High School	01.0	07395.0	00000	27000	4400	4010000	12-13	893.48	
10/11/2012							10/11/2012	59988	HIGHSMITH INC.							893.48	
10/11/12	59989	A		10/11/2012	CUELA		CONFERENCE AND TRAVEL	Culver City High School	01.0	07395.0	11100	10000	5220	4010000	12-13	420.00	
10/11/2012							10/11/2012	59989	CUELA							420.00	
10/11/12	59990	A		10/11/2012	BEVERLY HILLS USD		CONTRACT SERVICES RENDERED	Special Projects	01.0	07392.0	00000	90000	7211	0004030	12-13	33,875.00	
10/11/2012							10/11/2012	59990	BEVERLY HILLS USD							33,875.00	
10/11/12	59991	A		10/11/2012	LAKESHORE WLA		INSTRUCTIONAL SUPPLIES	Educational Services	01.0	00000.0	00000	21000	4310	0004000	12-13	500.00	

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

Page No. 9
Run Date: 10/13/2012
Run Time: 02:47:57AM
FY: 12-13
WEEKLY

Report ID: LAPO009C
District: 64444

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10/11/2012					LAKESHORE WLA		59991								500.00		
10/12/12	59992	A		10/12/2012	UNDERWOOD FAMILY FARM	FIELD TRIPS	El Marino Language 59992	01.0	00000.0	16003	10000	5816	2030000	12-13	536.00		
10/12/2012					UNDERWOOD FAMILY FARM		59992								536.00		
10/12/12	59993	A		10/12/2012	UNDERWOOD FAMILY FARM	FIELD TRIPS	El Marino Language 59993	01.0	00000.0	16003	10000	5816	2030000	12-13	536.00		
10/12/2012					UNDERWOOD FAMILY FARM		59993								536.00		
10/12/12	59994	A		10/12/2012	JOHN TYLER & ASSOCIATES CPR	CONTRACTED SERVICES	Office of Child Development 59994	12.0	50253.0	85000	27000	5750	0000002	12-13	1,665.00		
10/12/2012					JOHN TYLER & ASSOCIATES CPR TRAINING		59994								1,665.00		
10/03/12	60500	A		10/03/2012	HERITAGE SCHOOLS, INC.	NONPUBLIC SCHOOLS SERVICE	Special Education 60500	01.0	65000.0	57500	11800	5880	0004040	12-13	145,617.10		
10/03/2012					HERITAGE SCHOOLS, INC.		60500								145,617.10		
10/03/12	60501	A		10/03/2012	THERAPY WEST, INC.	NONPUBLIC SCHOOLS SERVICE	Special Education 60501	01.0	65000.0	57500	11800	5880	0004040	12-13	237,775.50		
10/03/2012					THERAPY WEST, INC.		60501								237,775.50		
10/03/12	60517	A		10/03/2012	SUSAN WETZEL, M.A. CCC-SLP	CONTRACTED SERVICES	Special Education 60517	01.0	65000.0	57520	11360	5810	0004040	12-13	68,400.00		
10/03/2012					SUSAN WETZEL, M.A. CCC-SLP		60517								68,400.00		
10/03/12	60518	A		10/03/2012	KARLA VEGA	CONTRACTED SERVICES	Human Resources 60518	01.0	00000.0	00000	74000	5810	0003000	12-13	750.00		
10/03/2012					KARLA VEGA		60518								750.00		
10/03/12	60519	A		10/03/2012	MARGARET ALARCON	CONTRACTED SERVICES	El Marino Language 60519	01.0	00000.0	16003	10000	5850	2030000	12-13	16,000.00		
10/03/2012					MARGARET ALARCON		60519								16,000.00		
10/11/12	60520	A		10/11/2012	PATRICIA WADE, MS	CONTRACTED SERVICES	Special Education	01.0	65000.0	57520	11360	5810	0004040	12-13	5,280.00		
10/11/2012					PATRICIA WADE, MS										5,280.00		

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10/11/2012					PATRICIA WADE, MS		60520								5,280.00	
10/04/12	AFOLBTK1	A		10/04/2012	M.I.N.D. RESEARCH INSTITUTE	COMPUTER SUPP/EQUIP 10/04/2012	La Ballona Elementary AFOLBTK1	01.0	90127.0	11100	10000	4340	2060000	12-13	4,000.00	
10/05/12	AFOLBTK2	A		10/05/2012	ENCORE	LICENSE/FEES 10/05/2012	La Ballona Elementary AFOLBTK2	01.0	90127.0	11100	10000	4340	2060000	12-13	659.88	
10/02/12	AFOTKLB3	A		10/02/2012	CDW-G	COMPUTER SUPP/EQUIP 10/02/2012	La Ballona Elementary AFOTKLB3	01.0	90127.0	11100	10000	4340	2060000	12-13	790.31	

Total by District : 64444 1,079,412.73 1,079,412.73

End of Report LAPO009C

NONPUBLIC SCHOOLS:

THIS PERIOD: \$383,392.62

APPROVED YTD: \$3,468,056.49

**CULVER CITY UNIFIED SCHOOL DISTRICT
DISTRICT WARRANT REPORT
2012 - 2013**

COMMERCIAL WARRANTS	
SEPT. 15' 2012 - OCT. 11' 2012	\$ 6,418,251.00

PAYROLL WARRANTS	
SEPT. 15' 2012 - OCT. 11' 2012	\$ 3,628,624.15

TOTAL:

\$ 10,046,875.15

BOARD REPORT

10/23/12

9.3

9.3 Approval is Recommended for Acceptance of Gifts – Donations

Board Policy 3290 states the Governing Board may accept any bequest or gift of money or property on behalf of the District that is consistent with the District's vision and philosophy. All gifts, grants, and bequests become District property. The following items have been donated for use in the District:

<u>Location</u>	<u>Donor/Item(s) Donated</u>
I.T. Department	Mr. Neil Glickman 12 T-shirts
Farragut School	Sony Pictures Entertainment 1 Sony Camcorder, 1 Sony Laptop for 5 th grade classroom of Rainbow contest winner
El Rincon School	Rotary Club, c/o Mr. Jerry Chabola 2 cases of copy paper Access Destination Services c/o Ms. Megan Garrison 18 student kits with notebooks, pencil case, pencils and pens Dr. Karma Nicolis 60 children's books
Culver City Middle School	Mr. Aaron Seligman \$25.00
RECOMMENDED MOTION:	That the Board accept with appreciation the gifts listed.
Moved by:	Seconded by:
Vote:	

BOARD REPORT

9.4 Financial Implication for Certificated Services Report no. 6

Total Fiscal Impact per Funding Source :

Basic Program	\$ 12,000.00
General Fund	\$ 39,668.39
General Fund – Elementary Stipend	\$ 560.00
Panther Partners	\$ 5,600.00
School Improvement	\$ 24,185.00

BOARD REPORT

9.4 Certificated Personnel Services Report No. 6

I. Authorization and Ratification of Employment

A. Administrator on Special Assignment- District Office

Effective October 15, 2012 through June 21, 2013 at daily per diem rate of pay \$477.33, not to exceed 83 days

Funding Source: General Fund

Total Cost: \$38,618.39

1. Collins, Christine (retired)

B. Substitute Teacher – District Office

Effective October 24, 2012 at \$125.00 per day, on-call as needed, \$160 on 21st day

Funding Source: General Fund

1. Taylor, Jo Marie
2. Torres, Dahlia

C. Extra Assignment - El Rincon, Moving Classrooms

Effective August 27, 2012 through August 28, 2012 at \$35.00 per hour, not to exceed 4 hours

Funding Source: General Fund

Total Cost: \$420.00

1. Levyn, Karen
2. Strom, Sukainatou
3. Tollefson, Laura

D. Extra Assignment – Farragut, Student Council Co-Leaders

Effective September 4, 2012 through June 21, 2013 at \$35.00 per hour, not to exceed 8 hours per teacher

Funding Source: General Fund – Elementary Stipend

Total Cost: \$560.00

1. Deal, Mariah
2. Eskridge, Patricia

E. Extra Assignment – Linwood E. Howe, Homework Club

Effective October 8, 2012 through June 22, 2013 at \$35.00 per hour, not to exceed 25 hours

Funding Source: School Improvement

Total Cost: \$875.00

1. Schnieder, Chelsea

BOARD REPORT

9.4 Certificated Personnel Services Report No. 6 - Page 2

I. Authorization and Ratification of Employment - continued

F. Extra Assignment – Middle School, Math Counts/Math Olympiads
Effective September 24, 2012 through May 24, 2013 at \$35.00 per hour, not to exceed
1 hour per week
Funding Source: Panther Partners
Total Cost: \$4,480.00

1. Takahashi, Ai (Tatiana)
2. Vandever, Emily

G. Extra Assignment – Middle School, Department Chairs
Effective September 4, 2012 through June 21, 2013 at stated stipend, to be paid
out in equal installments
Funding Source: Basic Program
Total Cost: \$12,000.00

1.	Allen, Arlis	Special Education Co-Chair	\$ 700.00 stipend
2.	Fretham, Kari	English Language Development	\$ 600.00 stipend
3.	Fretham, Kari	Language Arts	\$1,680.00 stipend
4.	Kelner, Robert	Social Studies	\$1,640.00 stipend
5.	McVay, Leslie	Special Education Co-Chair	\$ 700.00 stipend
6.	Peters, Crystal	Science	\$1,680.00 stipend
7.	Teetzel, Todd	Elective	\$1,760.00 stipend
8.	Vermillion, Jason	Physical Education	\$1,320.00 stipend
9.	Wilcox, Kelley	Mathematics	\$1,920.00 stipend

H. Extra Assignment – Middle School, Long Term Substitute Cover Back to School Night
Effective September 27, 2012 at \$35.00 per hour, not to exceed 2 hours
Funding Source: School Improvement
Total Cost: \$70.00

1. Glynn, Gavin

I. Extra Assignment – Middle School, Success Maker After School Program Teacher
Effective October 9, 2012 through June 13, 2013 at \$35.00 per hour, not to exceed 2 hours per week
Funding Source: Panther Partners
Total Cost: \$1,120.00

1. Collett, Robert

BOARD REPORT

9.4 Certificated Personnel Services Report No. 6 - Page 3

I. Authorization and Ratification of Employment - continued

J. Extra Assignment – High School, Before and After School Peer Tutoring
Effective September 24, 2012 through June 21, 2013 at \$35.00 per hour, not to exceed
5 hours per week per teacher
Funding Source: School Improvement
Total Cost: \$23,240.00

- | | |
|--------------------|------------------|
| 1. Dien, Jerod | 3. Mullen, Leona |
| 2. Fontijn, Mariah | 4. Ta, Jenny |

K. Extra Assignment – High School, Workshop Coverage
Effective October 17, 2012 through October 18, 2012 at \$35.00 per hour, not to exceed 18 hours
Funding Source: General Fund
Total Cost: \$630.00

1. Gyepes, Steven
2. Marsh, Micheal
3. Tarvyd, Katherine

II. Revisions to Previously Approved PR's

1. Extra Assignment – Middle School, Girls' A Level Volleyball Coach
Previously approved on 9/26/12; board report #4, item O
Effective March 11, 2013 through May 15, 2013 at \$929.00 stipend
Funding Source: General Fund – Coaching & Special Assignments
Total Cost: \$929.00

- | | |
|-------------------|---|
| 1. Siegal, Martin | From: Effective March 11, 2013 through May 15, 2013 |
| | To: Effective September 4, 2012 through November 16, 2013 |

III. Change in Assignment

1. Ehora, Lynn	From: Elementary School Principal, Farragut
	To: Teacher on Special Assignment – District
	Effective October 17, 2012 through June 21, 2013

BOARD REPORT

9.5 Financial Impact for Classified Personnel Services Report No. 6

Total Funding Fiscal Impact:

Food Services Total:	\$547.87 \$11.45 per hour, as needed
General Fund Total:	\$7,263.75 \$9.25 per hour, as needed
Panther Partners Total:	\$929.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 6

I. Authorization, Approval & Ratification of Employment

A. Management

1. Reynolds, Michael
Assistant Superintendent – Business Services
District Office
Funding Source: General Fund
Effective October 24, 2012
Classified Management Schedule

B. Food Services

1. Perez, Alexis
Substitute Food Service Assistant
Food Services
Funding Source: Food Services
Effective October 10, 2012
Hourly, as needed – \$11.45 per hour
2. Farris, Charnel
Substitute Food Service Assistant
Food Services
Funding Source: Food Services
Effective October 16, 2012
Hourly, as needed – \$11.45 per hour
3. Delgado, Lourdes
Substitute Food Service Assistant
Food Services
Funding Source: Food Services
Effective October 19, 2012
Hourly, as needed – \$11.45 per hour

C. Instructional Assistants

1. Diaz, Frank
Instructional Assistant – Physical Education
El Marino – 2.5 hours per day, school year
Funding Source: General Fund
Effective October 15, 2012
Range 15 – \$14.90 per hour
Total Cost: \$7,263.75

D. Coaches

1. King, Jonathon
Temporary Fall Lacrosse Coach
Middle School
Funding Source: Panther Partners
Effective September 4, 2012 through
November 16, 2012
Stipend of \$929.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 6– Page 2

I. Authorization, Approval & Ratification of Employment – continued

E. Noon Duty Supervisors

1. Diaz, Frank Temporary Noon Duty Supervisors
El Marino – Hourly, as needed
Funding Source: General Fund
Effective October 15, 2012 through
June 21, 2013
Total Cost: \$9.25 per hour, as needed

II. Authorization, Approval & Ratification of Change of Assignments

1. Rodriguez, Emeli Working Out of Classification:
From: Food Service Assistant
3.9 hours per day, school year
To: Senior Food Service Assistant
7.5 hours per day, school year
Food Services – La Ballona
Funding Source: Food Services
Effective October 1, 2012 through
October 5, 2012
Range 10 – \$14.61 per hour
Total Cost: \$547.87

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 6

Moved by:
Vote:

Seconded by:

BOARD REPORT

10/23/12

9.6

9.6 **Approval is Recommended for Culver City High School Girls' Basketball Team to Participate in a Tournament in Phoenix, Arizona, December 19 through December 22, 2012**

Board policy 6153, Field Trips, specifies that field trips or other student trip activities sponsored by the School District be approved by the Board of Education when they involve an overnight or a more extended stay by students. Board Policy 4133 states that all out-of-state travel must have Board approval.

The Culver City High School Girls' Basketball Team requests approval to participate in a tournament to be held in Phoenix, Arizona, December 19 through December 22, 2012. There will be approximately fifteen (15) players. Julian Anderson, head coach, Mark Kitabyashi, assistant coach, Sophia Sheik, assistant coach and three female parents will chaperone. Students will depart at 3:00 PM on December 19th and will miss 2 days of school. The costs will be covered by Booster Club.

RECOMMENDED MOTION: That the Board approve Culver City High School Girls' Basketball Team to Participate in a Tournament in Phoenix, Arizona, December 19 through December 22, 2012.

Moved by:

Seconded by:

Vote:

BOARD REPORT

10.1 Presentation by the Rotary Club of Culver City

Rotary Club members Janet Chabola and Keith Jones will make a presentation to Leslie Adler and Marci Shulman of the Culver City Education Foundation.

BOARD REPORT

10/23/12

10.2

10.2 Student Assessment Results Presentation

Ms. Eileen Carroll, Assistant Superintendent for Educational Services, will present an overview of STAR assessments. This presentation will include information on how Culver City Unified School District performed in relationship to the state and federal mandated targets.

BOARD REPORT

10/23/12

12.1

12.1 First Reading of Revised Board Bylaw 9121, President

It is recommended practice that the Board of Education review Board Policies, Administrative Regulations and Board Bylaws on a regular basis. Board Bylaw 9121 has been revised to include new language suggested by the California School Boards Association and is hereby submitted for a first reading.

PRESIDENT

The president shall preside at all Governing Board meetings.
He/she shall:

1. Call the meeting to order at the appointed time;
2. Announce the business to come before the Board in its proper order;
3. Enforce the Board's policies relating to the ~~order of business and the~~ conduct of meetings **and help ensure compliance with applicable requirements of the Brown Act**
4. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference;
5. Explain what the effect of a motion would be if it is not clear to every member;
6. Restrict discussion to the question when a motion is before the Board;
7. Rule on **issues of** parliamentary procedure;
8. Put motions to a vote, and state clearly the results of the vote;
9. **Be responsible for the orderly conduct of all Board meetings**

(cf. 9323 – Meeting Conduct)

The president shall have all the rights of any member of the Board, including the right to move, second, discuss, and vote on all questions before the Board.

The Board President shall also perform other duties as ~~directed by law~~ **in accordance with law and Board policy including, but not limited to:** ~~State Department of Education regulations and the Board, including the duty to:~~

1. **Signing** all instruments, acts, and orders necessary to carry out state requirements and the will of the Board, ~~including minutes of all Board of Education meetings;~~
2. **Consulting** with the Superintendent or designee on the preparation of the Board's agendas;

(cf. 9322 – Agenda/Meeting Materials)

3. **Working with the Superintendent to ensure that Board members have necessary materials and information**

PRESIDENT (continued)

4. **Subject to Board approval, Appoint appointing and disband dissolving** committees, ~~of the Board, subject to Board approval;~~
5. **Calling** such meetings of the Board as he/she may deem necessary, giving notice as prescribed by law;

(cf. 9320 – Meetings and Notices)

(cf. 9321 – Closed Session Purposes and Agendas)

6. Representing the District as governance spokesperson, in conjunction with the Superintendent

(cf. 1112 – Media Relations)

6. ~~Confer with the Superintendent or designee on crucial matters which may occur between Board meetings;~~
7. ~~Be responsible for the orderly conduct of all Board meetings.~~
8. ~~Share informational mail with other Board members.~~

~~(cf. 9320 – Meetings and Notices)~~

When the president resigns or is absent or disabled, the vice president shall perform the president's duties. When both the president and vice president are absent or disabled, the clerk shall perform the president's duties.

Legal Reference:

EDUCATION CODE

- 35022 President of the board
- 35143 Annual organizational meetings; dates and notices
- 35144 Special meetings

GOVERNMENT CODE

- 54950-54963 Ralph M. Brown Act

Management Resources:

CSBA PUBLICATIONS

- Board Presidents' Handbook, revised 2002
- CSBA Professional Governance Standards, 2000
- Maximizing School Board Leadership: Boardsmanship, 1996

WEB SITES

- CSBA: <http://www.csba.org>

Bylaw

DISTRICT

adopted: July 29, 1997

CULVER CITY UNIFIED SCHOOL

Culver City, California

14.1a Receipt of Charter Petition from Innovatory School for Professional Youth (ISPY)

Education Code 47605(b) sets forth the process for consideration of a petition to establish a charter school and provides that within 30 days of the governing board's receipt of a charter petition, the board must hold a public hearing on the provisions of the charter proposal, at which time the governing board of the district shall consider the level of support for the petition by the teachers employed by the district, other employees of the district, and parents.

The statute further provides that the governing board must make a determination whether to grant or deny the charter petition within 60 days of its receipt of the petition.

The Board receives the Innovatory School for Professional Youth Charter School Petition on October 23, 2012, and will consider the petition according to the agreed upon schedule:

October 23, 2012: The Petition will be placed on the October 23, 2012 Board of Education ("Board") agenda to be received by the Board Pursuant to Education Code Section 47605(b). This action will commence the statutory review period.

November 13, 2012: The Board will hold a public hearing on the provisions of the charter, to consider the level of support for the petition by District teachers, employees and parents.

December 11, 2012: The Board will render a decision to grant or deny the charter. If denial is recommended, the District will prepare findings in compliance with Education Code section 47605(b)(1)-(5).

A copy of the full petition can be reviewed in the Superintendent's office upon request.

RECOMMENDED MOTION

That the Board approve receipt of the petition from Innovatory School for Professional Youth as presented.

Moved by:

Seconded by:

Vote:

10/23/12
14.1b

BOARD REPORT

14.1b Approval is Recommended for the Employment Agreement for the Position of Assistant Superintendent of Business Services

The Superintendent is recommending that the Board of Education approves the submitted Employment Agreement for the Assistant Superintendent of Business Services position.

RECOMMENDED MOTION: That the Governing Board of Culver City Unified School District approves the Employment Agreement for the Assistant Superintendent of Business Services.

Moved by:

Seconded by:

Vote:

EMPLOYMENT AGREEMENT

BETWEEN THE GOVERNING BOARD OF THE CULVER CITY UNIFIED SCHOOL DISTRICT

AND

ASSISTANT SUPERINTENDENT Business Services

This Employment Agreement is entered into between the Governing Board (hereinafter referred to as the "Board") of the **CULVER CITY UNIFIED SCHOOL DISTRICT** (hereinafter referred to as "District") and Michael Reynolds (hereinafter referred to as "Assistant Superintendent").

I. TERM

Michael Reynolds is hereby employed by the Board as the Assistant Superintendent, Business Services, of the Culver City Unified School District. The term of employment for the Assistant Superintendent shall be for a period of three (3) years, commencing October 24, 2012, and ending June 30, 2015, and shall be subject to the terms and conditions hereinafter set forth.

2. SALARY

The salary of the Assistant Superintendent shall be established by the District management salary schedule in accordance with the policy of the Board governing payment of other professional staff members in the District.

The Board reserves the right to increase the salary of the Assistant Superintendent at any time during the term of this contract, such adjustment to apply from the date on which the adjustment is made effective for the balance of the contract term. Such increase shall not constitute a new employment agreement nor extend the termination date of the existing employment agreement.

The Board also reserves the right to decrease the salary of the Assistant Superintendent at any time during the term of this contract, such adjustment to apply from the date on which the adjustment is made effective. Such adjustment shall not constitute a new employment agreement nor extend the termination date of the existing employment agreement. The Board may exercise its right to decrease the salary of the Assistant Superintendent only upon both the Certificated Bargaining Unit and the Classified Bargaining Unit agreeing to accepting salary reductions. In that instance the Board shall not decrease the salary of the Assistant Superintendent by more than the same salary reduction percentage agreed to by the Certificated Bargaining Unit and the Classified Bargaining Unit for the same time period. If there is a different salary reduction percentage between the certificated and classified bargaining units, the Assistant

Superintendent's total compensation shall be reduced in accordance with that of the Certificated Bargaining Unit.

3. **DUTIES AND RESPONSIBILITIES**

The Assistant Superintendent shall be governed by and shall perform duties and responsibilities as set forth in the California Education Code and the formal job description for the position of Assistant Superintendent, Business Services, as attached hereto and incorporated herein by reference, as well as all rules and regulations of the State Board of Education and rules, regulations, policies, and directives of the Board, and shall perform such duties and responsibilities at a professional level of competence and with due diligence. The Assistant Superintendent shall attend appropriate professional meetings at the local, state, and national level.

4. **WORK YEAR**

The Assistant Superintendent shall be required to render two hundred twenty-five (225) working days of full and regular service to the District during each annual period covered by this Employment Agreement.

5. **VACATION**

The Assistant Superintendent shall be entitled to twenty-two (22) days annual vacation with pay, exclusive of holidays defined in Section 37220 of the Education Code. A maximum of twenty-two (22) days of earned vacation may be carried from one year to the next. In the event of termination of this Employment Agreement, the Assistant Superintendent shall be entitled to compensation for unused vacation at the salary rate effective during the school year in which the vacation credit was earned. In no case shall more than twenty-two (22) accrued and unused vacation days be paid at the expiration or termination of this Employment Agreement.

6. **EVALUATION**

The Superintendent shall evaluate the performance of the Assistant Superintendent at least once every other year. This evaluation shall be based upon, but not limited to, the Assistant Superintendent's performance of the duties and responsibilities contained in the Assistant Superintendent's job description and written goals and objectives for the Assistant Superintendent as established by the Board. Board policies and any related regulations concerning the evaluation of management employees shall apply to the Assistant Superintendent.

7. **FRINGE BENEFITS**

The Assistant Superintendent shall be entitled to receive fringe benefits accorded other management employees of the District.

8. **SICK LEAVE**

The Assistant Superintendent shall earn twelve (12) days of sick leave annually. Earned sick leave shall be cumulative, as provided by State law and Board policy.

9. **MEDICAL EXAMINATION**

The Assistant Superintendent is eligible for a comprehensive medical examination once every two (2) years. The cost of the medical examination is to be borne by the District.

10. **EXPENSE REIMBURSEMENT**

- A. The Assistant Superintendent shall receive the amount of \$250.00 per month as authorized by Board Policy to cover business expenses incurred in the performance of his duties on behalf of the District.
- B. The Assistant Superintendent shall be compensated for actual and necessary expenses authorized by the Board which are incurred when his employment duties and obligations necessitate travel outside the boundaries of the District in accordance with Board policies.

11. **PROFESSIONAL ACTIVITIES, MEMBERSHIP, AND DUES**

The Assistant Superintendent may attend appropriate professional meetings at the local, state, and national level, and the expenses of said attendance shall be reimbursed by the District in accordance with District policy upon prior Board approval.

The District shall pay the Assistant Superintendent's membership dues in CASBO (California Association of School Business Officials) and ACSA (Association of California School Administrators) during each year of this Agreement. In addition, the District shall pay other professional or community organization membership dues as approved by the Board.

12. **MODIFICATION OR TERMINATION OF AGREEMENT**

- A. This Agreement may be changed, modified, or terminated by mutual written agreement of the Assistant Superintendent and the Board upon forty-five (45) calendar days' written prior notice. In no event, however, shall the Assistant Superintendent receive a cash settlement greater than his/her salary for the balance of the unexpired term of this Agreement or twelve (12) months, whichever is less, in accordance with Government Code Sections 53260 and 53261.
- B. Notwithstanding any other provisions of this Agreement, the Assistant Superintendent shall have the option to terminate this Agreement by providing the

Board with a written notice of intent to terminate. This notice shall be provided no less than forty-five (45) calendar days prior to said termination date. The Assistant Superintendent and Board may mutually agree to a termination date of less than forty-five (45) calendar days.

- C. The Board unilaterally and without cause may terminate this Agreement and the Assistant Superintendent's employment as Assistant Superintendent. In consideration of the Board's right to terminate this Agreement without cause, the Board shall pay the Assistant Superintendent's then current salary, as provided for in paragraph 2 of this Agreement or any amendment thereto, until such time as the Assistant Superintendent secures other employment or for the remainder of this Agreement, whichever is shorter, but in no event shall the Board's obligation under this paragraph exceed twelve (12) months. The Assistant Superintendent agrees to provide the Board with written notice of his/her effective date of employment at which time the Board shall be released from any further obligation under this Agreement. Upon termination of this Agreement pursuant to this paragraph, the Assistant Superintendent shall continue to receive the fringe benefits to which he/she was previously entitled under this Agreement until he/she secures and begins other employment, or for the remainder of this Agreement, whichever is shorter, but in no event shall the Board's obligation under this paragraph exceed twelve (12) months. The provisions of this Agreement are to be interpreted in a manner consistent with Government Code Sections 53260 and 53261.

Upon termination of this Agreement pursuant to this paragraph, the Assistant Superintendent shall cease to accumulate vacation days. The Assistant Superintendent shall be entitled to lump sum compensation for accrued vacation earned under the terms of this Agreement, subject to the limitation on vacation accrual set forth in paragraph 5 of this Agreement.

- D. This Agreement and the services of the Assistant Superintendent may be terminated by the Board at any time for, but not limited to, breach of this Agreement; any ground enumerated in Education Code Section 44932; or the Assistant Superintendent's failure to regularly perform any of his/her responsibilities as set forth in this Agreement, as defined by law, or as specified in the Assistant Superintendent's job description. The Board shall not terminate this Agreement under this paragraph until a written statement of the grounds for termination has first been served upon the Assistant Superintendent. The Assistant Superintendent shall then be entitled to a conference with the Board at which time the Assistant Superintendent shall be given a reasonable opportunity to address the Board's concerns. The Assistant Superintendent shall have the right, at his/her own expense, to have a representative of his/her choice at the conference with the Board. The conference with the Board shall be the Assistant Superintendent's exclusive right to any hearing otherwise required by law.
- E. Notwithstanding any other provision of this Agreement or the policies and regulations of the Board, the Board may elect not to renew this Agreement, and/or

not to reemploy the Assistant Superintendent upon expiration of this Agreement pursuant to Education Code Section 35031.

- F. Should the Assistant Superintendent be unable to serve in his/her position due to a physical and/or mental condition, and upon expiration of sick leave benefits as provided by statute, and the rules and policies of the Board, and upon written evaluation by a licensed physician designated by the District indicating the inability of the Assistant Superintendent to further serve in his/her position of employment, this Agreement may be terminated by the Board, with written notice provided no less than forty-five (45) calendar days prior to said termination date.

13. **SAVINGS CLAUSE**

If any provisions of this Agreement are held to be contrary to final legislative act or a court of competent jurisdiction inclusive of appeals, if any, such provisions will not be deemed valid and subsisting except to the extent permitted by law, but all other provisions will continue in full force and effect.

14. **COMPLETE AGREEMENT**

This Agreement is the full and complete agreement between the parties hereto. Any amendment, modifications, or variations from the terms of this Agreement shall be in writing and shall be effective only upon written approval of such amendment, modification, or variation by the Board.

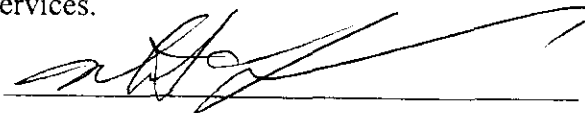
IN WITNESS WHEREOF, the parties hereto have duly approved and executed this Agreement on the _____ day of _____, 2012.

Dated: _____

Superintendent, Culver City Unified School District

I hereby accept this offer of employment and agree to comply with each and every condition thereof, and to perform faithfully all of the duties of employment of Assistant Superintendent, Business Services.

Dated: 10/19/12



Resolution Regarding Sufficiency of Instructional Materials

**RESOLUTION NO. 8
BEFORE THE GOVERNING BOARD
OF THE CULVER CITY UNIFIED SCHOOL DISTRICT**

WHEREAS, the Board of the School District, in order to comply with the requirements of Education Code Section 60119, held a public hearing on October 23, 2012, at 7:00 p.m., which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the Board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the Board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the Board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the School District, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, consistent with the cycles and content of the curriculum frameworks, and;

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

WHEREAS, sufficient laboratory science equipment was provided for science laboratory classes offered in grades 9-12, inclusive;

THEREFORE, IT IS RESOLVED that for the 2012-2013 school year, the School District has provided each pupil with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks.

Karlo Silbiger, President

Katherine Paspalis, Esq., Vice President

Patricia Siever, Professor, Clerk

Laura Chardiet, Member

Nancy Goldberg, Member

David LaRose, Superintendent

BOARD REPORT

10/23/12

14.2b

14.2b Approval is Recommended for the Certification for Instructional Materials Funding Realignment Program (IMFRP)

Board of Education approval is requested for certification of the Instructional Materials Funding Realignment Program (IMFRP).

In compliance with Education Code section 60119 (as revised by Chapter 900, Statutes of 2004) and CCR, Title 5, Section 9531 (c), the Board of Education will receive public input regarding the Instructional Materials Funding Realignment Program Certification.

In order to be eligible to receive instructional materials funds, the governing board of each district is required to hold an annual public hearing and adopt a resolution stating whether each pupil in the district has sufficient textbooks or instructional materials in specified subjects consistent with the content and cycles of the curriculum frameworks adopted by the state board.

Governing boards that have met the requirements of Education Code section 60119 and have also certified compliance with the Instructional Materials Funding Realignment Program (IMFRP) requirements regarding provision of standards-aligned instructional materials for all students (Education Code section 60422) may spend 100% of any remaining IMFRP funds from that year's allocation for other approved purposes.

RECOMMENDED MOTION: That the Board approves the Certification for Instructional Materials Funding Realignment Program (IMFRP).

Moved: Seconded by:

Vote:

BOARD REPORT

10/23/12

14.2c

14.2c Approval is Recommended for Instructional Materials Funding Realignment Program (IMFRP) Certification of Provision of Standards-Aligned Instructional Materials

The local governing board of the Culver City Unified School District hereby certifies that as of October 23, 2012, each pupil in the district, in kindergarten through grade twelve, has been provided with a standards-aligned textbook or basic instructional materials in each of the following areas:

- History/social science
- Mathematics
- Reading/language arts
- Science

For students in grades K-8, the instructional materials were purchased from an approved standards-aligned state adoption list as required by *CCR, Title 5, Section 9531*.

For students in grades 9-12, the instructional materials were adopted by the local governing board following district level review of the materials and their alignment with state content standards as required by *CCR, Title 5, Section 9531*.

RECOMMENDED MOTION: That the Board approves Instructional Materials Funding Realignment Program (IMFRP) Certification of Provision of Standards-Aligned Instructional Materials.

Moved:

Seconded by:

Vote:

BOARD REPORT

10/23/12

14.2d

14.2d Approval is Recommended for the California Department of Education General Waiver Request for Culver Park High School Site Council Reduced Number and Composition

California Education Code 52852 requires that the minimum number of representatives on the School Site Council is 10 people comprised of 3 teachers, 1 classified employee, 1 principal, and 5 community members. Due to the enrollment and staffing of Culver Park High School, it is not feasible to have a team of this size.

California Education Code 52852 also requires that at the secondary level the council shall be constituted to ensure parity between (a) the principal, classroom teachers and other school personnel; and (b) equal numbers of parents, or other community members selected by parents, and pupils. At both the elementary and secondary levels, classroom teachers shall comprise the majority of persons represented under category (a.)

This waiver will reduce the number of teachers and community members required for the council to allow for 1 teacher, 1 classified employee, 1 principal, and 3 community members. This will keep parity between the number of staff members and community members.

RECOMMENDED MOTION: That the Board approves the California Department of Education General Waiver Request for Culver Park High School Site Council Reduced Number and Composition.

Moved:

Seconded by:

Vote:

BOARD REPORT

10/23/12
14.2e

14.2e **Approval is Recommended for New CCHS Course – Link Crew Leadership**

Culver City High School requests approval for a new class – Link Crew Leadership.

RECOMMENDED MOTION: That the Board approve a new CCHS Course – Link Crew Leadership.

Moved by:

Seconded by:

Vote:

Culver City Unified School District

Course Proposal

Proposal For: Link Crew Leadership

School: Culver City High School

Current: Describe the current condition – both the positive aspects and those needing improvement. Include descriptions about standards, materials and any other factors that influence the quality of the program as it currently exists.

During the 2011-2012 school year, 157 out of 563 (~28%) freshmen failed one or more courses. The purpose of the Link Crew Leadership class is to tap the potential and maximize the benefits of the existent Link Crew Program. These benefits include increased sense of community, improved climate and successful transition of new students.

- ✓ Focus is on freshmen and new students' success which gives it a specific, therefore plausible and measurable goal;
- ✓ It is proactive instead of reactive to challenges that students face;
- ✓ Membership is broad based instead of limited to a specific group or type of student;
- ✓ It is a resource for administration, counseling and faculty to use in support of students.

Currently, the Link Crew program at CCHS consists of a freshmen orientation, one social gathering, and two study sessions before each semester final. Although Link Crew has helped with the initial orientation of our students, the program has the potential of a wider and more meaningful student impact through the implementation of an elective class. The Link Crew Leadership elective class students will help ensure the sustainability of a school-wide implementation of the Link Crew program that will foster positive peer relationships as well as student leadership in all grade levels.

Proposed: The Link Crew Leadership course enhances the effects of the Link Crew program through a comprehensive student based support system that is focused on the freshman class. Schools that have implemented this course have seen a drastic reduction in discipline issues and an increase in student involvement and grades.

- 1) The course is intended to be: supplemental
- 2) Is the course intended for UC approval? No
- 3) Are there pre-requisites for this course? No, but all students must be accepted through an application process and/or interview.

The course is intended for the following grade level(s): 11 and 12

There are seven Units of Study in the Link Crew Curriculum including: Leadership; Academic Follow-Up; Team and Climate Building; Communication; Personal Development. The units are organized by concept and are not in any particular order. Within each unit, there are a number of lessons that focus on one particular concept while working on skill and knowledge development.

Implications: The instructor curriculum has already been acquired. No additional materials/textbooks are needed by the school.

Considerations

1) Scheduling and programming:

Each class is offered one period per day.

2) Facilities, furniture, wiring, etc.

A general classroom suffices for all needs of the class.

3) Equipment, materials, supplies:

No special materials are required for the class.

4) Personnel:

The Link Crew program requires a regular teaching assignment instructor that will act as the coordinator of the program. Additional elective teachers may be added based on the needs of the school.

5) Other: N/A

6) Implementation: Describe the steps which could realistically be undertaken in view of the practicalities and constraints of time and other resources.

A textbook is not required for this class. An elective teacher will be assigned to teach the section(s) as needed.

Prepared By:

Lisa Michel, Interim Assistant Principal
Preparer's Signature:



October 9, 2012

Approved By:

Dylan Farris, Principal
Site Administrator's Signature:



October 9, 2012



Eileen Carroll
Assistant Superintendent for Educational Services
October 16, 2012

BOARD REPORT

10/23/12

14.2f

14.2f Approval is Recommended for Textbook Adoption for Culver City High School ROP Robotics

Culver City High School seeks approval for a new textbook for ROP Robotics: *Robotics: Theory and Industrial Applications, 2nd Edition* © 2011 published by The Goodheart-Willcox Co., Inc.

This textbook has been on display for public viewing for a minimum of 10 days.

RECOMMENDED MOTION: That the Board approve the Textbook Adoption for Culver City High School ROP Robotics.

Moved by:

Seconded by:

Vote:

14.3a Certification of Signatures for Warrants, Orders for Salary Payment, Notices of Employment and Related Documents

Education Code Sections 35143, 42632, and 42633 provide that the Governing Board authorize signatures for warrants, orders for salary payment, notices of employment and other related documents. The verified signatures of each person so authorized, including Board members, must be filed with the Division of School Financial Services per Education Code 35143.

RECOMMENDED MOTION: Effective October 24, 2012, that any one of the following be authorized to sign for warrants, salary payment, orders for salary payment, notices of employment, and other related documents: David La Rose, Superintendent; Eileen Carroll, Assistant Superintendent, Educational Services; Leslie Lockhart, Assistant Superintendent, Human Resources; Michael Reynolds, Assistant Superintendent, Business Services; and Sean Kearney, Director, Fiscal Services;

Approve the omission of signatures of District officials from "A" warrants;

Authorize the Superintendent, David La Rose; Assistant Superintendent, Educational Services, Eileen Carroll; Assistant Superintendent, Human Resources, Leslie Lockhart; and Assistant Superintendent, Business Services, Michael Reynolds to sign approved contracts and agreements;

Authorize the Director of Pupil Services, Andrew Sotelo, and the Director of Special Education, Jo-Anne Cooper, to sign mediation and fair hearing settlements and due process agreements for fees and services not to exceed \$20,000;

Authorize the Superintendent, David La Rose; Assistant Superintendent, Business Services, Michael Reynolds; and Director of Fiscal Services, Sean Kearney, to represent the District in Joint Powers Agreements (JPA);

Authorize the Superintendent, the Assistant Superintendent, Business Services and the Director of Fiscal Services to establish bank accounts in the District's name and authorize as signators of District accounts, David La Rose, Michael Reynolds and Sean Kearney;

Authorize Mary Caruso, Director of Purchasing, to sign purchase orders and agreements; and

Authorize the Assistant Superintendent, Business Services, Michael Reynolds, to sign change orders through December 13, 2012.

Moved by:

Seconded by:

Vote:

CULVER CITY UNIFIED SCHOOL DISTRICT
DISTRICT

CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

K-12 Districts: 35143, 42632, and 42633

Community College Districts: 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: 10/23/12 to 12/13/12

In accordance with governing board approval dated October 23, 20 12.

Signature _____
Clerk (Secretary) of the Board

NOTE: Please TYPE name under signature.

Column 1

Signatures of Members of the Governing Board

SIGNATURE
TYPED NAME Karlo Silbiger
President of the Board of Trustees/Education
SIGNATURE
TYPED NAME Patricia Siever
Clerk/Secretary of the Board of Trustees/Education
SIGNATURE
TYPED NAME Katherine Paspalis
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME Laura Chardiet
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME Nancy Goldberg
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

Column 2

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE
TYPED NAME David La Rose
TITLE Superintendent
SIGNATURE
TYPED NAME Michael Reynolds
TITLE Asst. Superintendent, Business Services
SIGNATURE
TYPED NAME Eileen Carroll
TITLE Asst. Superintendent, Educational Services
SIGNATURE
TYPED NAME Mary Caruso
TITLE Director, Purchasing
SIGNATURE
TYPED NAME Leslie Lockhart
TITLE Asst. Superintendent, Human Resources
SIGNATURE
TYPED NAME Andrew Sotelo
TITLE Director, Pupil Services
SIGNATURE
TYPED NAME Jo-Anne Cooper
TITLE Director, Special Education

Number of Signatures required:

ORDERS FOR SALARY PAYMENTS 1	ORDERS FOR COMMERCIAL PAYMENTS 1
NOTICES OF EMPLOYMENT 1	CONTRACTS 1

CULVER CITY UNIFIED SCHOOL DISTRICT

DISTRICT

CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

K-12 Districts: 35143, 42632, and 42633

Community College Districts: 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: 10/23/12 to 12/13/12

In accordance with governing board approval dated October 23, 20 12.

Signature _____
Clerk (Secretary) of the Board

NOTE: Please TYPE name under signature.

Column 1

Signatures of Members of the Governing Board

SIGNATURE
TYPED NAME
President of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Clerk/Secretary of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
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Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

Column 2

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE
TYPED NAME
Sean Kearney
TITLE
Director, Fiscal Services
SIGNATURE
TYPED NAME
TITLE
SIGNATURE
TYPED NAME
TITLE
SIGNATURE
TYPED NAME
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SIGNATURE
TYPED NAME
TITLE
SIGNATURE
TYPED NAME
TITLE
SIGNATURE
TYPED NAME
TITLE

Number of Signatures required:

ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
1	1
NOTICES OF EMPLOYMENT	CONTRACTS
1	1

BOARD REPORT

14.4a Second Reading and Approval of Revised Board Policy 4119.41, Employees With Infectious Disease

It is recommended practice that the Board of Education review Board Policies/Administrative Regulations that are significant to the operation of the District on a regular basis. District Administration recommends revision of Board Policy 4119.41, Employees With Infectious Disease to reflect the following: board philosophical statement, definitions of infectious and communicable infectious disease, legal requirement for job applicants to provide evidence that they are free of communicable disease prior to beginning employment, new material on disease prevention and on addressing communicable disease outbreaks in district's emergency preparedness plan and legal requirement to report communicable infectious disease to a local health officer.

RECOMMENDED MOTION: That the Board approves the Second Reading of Revised Board Policy 4119.41, Employees with Infectious Disease as presented.

Moved by:

Seconded by:

Vote:

All Personnel

BP 4119.41 (a)

4219.41

Employees With Infectious Disease

4319.41

~~The Governing Board encourages each employee to inform the district as soon as possible if he/she contracts in infectious disease which creates a physical or mental disability. The Board will reasonably accommodate the needs of such individuals.~~

The Governing Board shall promote the health of district students and staff in order to reduce absenteeism and enhance employee and student performance. The Superintendent or designee shall develop strategies to prevent the outbreak or spread of infectious diseases at district schools.

~~The Board may reassign or grant disability leave to an employee who is unable to perform his/her job responsibilities because of illness or because the employee's illness significantly endangers his/her health or safety or the health or safety of others.~~

(cf. 4161.1/4361.1 – Personal Illness/Injury Leave)

(cf. 4261.1 – Personal Illness/Injury Leave)

(cf. 5113 – Absences and Excuses)

(cf. 5113.1 – Chronic Absence and Truancy)

An infectious disease is one that is caused by a microorganism and is potentially transmittable to another individual, whether through airborne transmission, blood borne transmission, skin-to-skin contact, food borne transmission, or other casual or non-casual means. A communicable infectious disease, such as influenza or chicken pox, is contagious and can be readily transmitted by infectious bacteria or viral organisms.

In accordance with law, job applicants shall be required to provide evidence that they are free of tuberculosis or any other communicable infectious disease prior to beginning employment.

(cf. 4112.4/4212.4/4312.4 – Health Examinations)

To prevent the outbreak or spread of infectious diseases, the Superintendent or designee shall provide infection prevention supplies and information to employees, including information about recommended vaccinations. Employees also shall observe universal precautions, as prescribed by the Center for Disease Control, to avoid contact with potentially infectious blood or other bodily fluids.

(cf. 4119.42/4219.42/4319.42 – Exposure Control Plan for Bloodborne Pathogens)

(cf. 4119.43/4219.43/4319.43 – Universal Precautions)

(cf. 4131 – Staff Development)

(cf. 4231 – Staff Development)

(cf. 4331 – Staff Development)

Plans for addressing a communicable infectious disease outbreak, including, but not limited to, plans for addressing employee shortages during such an outbreak, shall be included in the district's emergency preparedness plan.

All Personnel

BP 4119.41 (b)

4219.41

Employees With Infectious Disease

4319.41

(cf. 3516 – Emergencies and Disaster Preparedness Plan)

(cf. 5112.2 - Exclusions from Attendance)

(cf. 5141.22 - Infectious Diseases)

(cf. 5141.31 – Immunizations)

The Superintendent or designee shall immediately report to the local health officer the presence or suspected presence of any communicable infectious disease. In addition, a school nurse or other health care provider who knows of or is in attendance on a case or suspected case of any of the diseases or conditions listed in 17 CCR 2500 shall make a report to the local health officer. If no health care provider is in attendance, any individual having knowledge of a person who is suspected to be suffering from one of the specified diseases or conditions may make a report to the local health officer. (17 CCR 2500, 2508)

(cf. 5141.6 – School Health Services)

Nondiscrimination/Reasonable Accommodation

~~No employee will be discriminated against because of his/her disability. Legal protections established for disabled persons extend to individuals significantly impaired by infectious diseases.~~

~~(cf. 0410 – Nondiscrimination in District Programs and Activities)~~

~~(cf. 4030 – Nondiscrimination in Employment)~~

~~When informed that an employee has a disabling infectious disease, the superintendent or designee may request that the employee sign a release form to provide confidential medical information and records.~~

~~In determining a reasonable accommodation of the employee's condition, the Superintendent or designee may consult with public health officials or physicians with expertise in the diagnosis and treatment of infectious disease. The Superintendent or designee may also communicate with the employee's physician regarding the employee's ability to perform the essential requirements of the job with reasonable accommodation and without posing significant health or safety risks to the employee or others.~~

~~The Superintendent or designee shall prepare a confidential report which includes his/her recommendation and the medical information upon which it is based. The recommendations shall take into consideration:~~

- ~~1. The nature of the disease and the probability of its being transmitted, including the duration and severity of the risk.~~
- ~~2. The physical condition of the employee, including diagnosis, treatment, and prognosis of the condition.~~
- ~~3. The actual requirements of the employee's job and the expected type of interaction with others in the school setting.~~

All Personnel

BP 4119.41 (c)

4219.41

Employees With Infectious Disease

4319.41

~~This report shall be forwarded to the Board for confidential review and action.~~

~~The job assignment of an employee with a disabling infectious disease shall be reevaluated whenever there is a change in medical knowledge or in the employee's medical regimen or health which might affect his/her assignment.~~

Confidentiality

~~The Board and the Superintendent or designee shall ensure that employee rights to confidentiality are strictly observed. The district shall disclose medical record information only to the extent required or permitted by law. The medical records of any employee with a disabling infectious disease shall be held in strict confidence.~~

The district shall not discriminate against any employee or job applicant who has an infectious disease that meets the federal or state definition of a disability under the Americans with Disabilities Act, California Fair employment and Housing Act, or Section 504 of the Federal Rehabilitation Act. (Government Code 12900-12996;29 USC 794; 42 USC 12101-12213)

(cf. 4030 – Nondiscrimination in Employment)

(cf. Complaints Concerning Discrimination in Employment)

Upon request, any qualified person with a disability shall be provided reasonable accommodation to perform the essential duties of his/her position in accordance with the criteria and processes described in AR 4032 – Reasonable Accommodation.

(cf. 4032 – Reasonable Accommodation)

Legal Reference:

EDUCATION CODE

44839 Medical certificate; periodic medical examination

44839.5 Requirements for employment of retirant

49406 Examination for tuberculosis (employees)

CIVIL CODE

56-56.37 Confidentiality of medical information

GOVERNMENT CODE

12900-12996 Fair Employment and Housing Act

HEALTH AND SAFETY CODE

120975-121020 Mandated Blood Testing and confidentiality to protect public health

CODE OF REGULATIONS, TITLE 2

7293.5 et seq.-7294.2 Discrimination based on disability

REHABILITATION ACT OF 1983

29 U.S.C. 701 et seq.

AMERICANS WITH DISABILITIES ACT

42 U.S.C. 12101 et. Seq

43 School Board of Nassau County, Fla. V. Arline, 408 U.S. 273 (1987)

All Personnel

BP 4119.41 (d)

4219.41

Employees With Infectious Disease

4319.41

CODE OF REGULATIONS, TITLE 5

5502 – 5504 Medical certification

CODE OF REGULATIONS, TITLE 17

2500 Reportable diseases and conditions

2508 Reporting of communicable diseases; duty of schools

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

Policy

Adopted:

October 21, 1997

CULVER CITY UNIFIED SCHOOL DISTRICT
Culver City, California